



Sally McDonnell Barksdale Honors College

The University of Mississippi

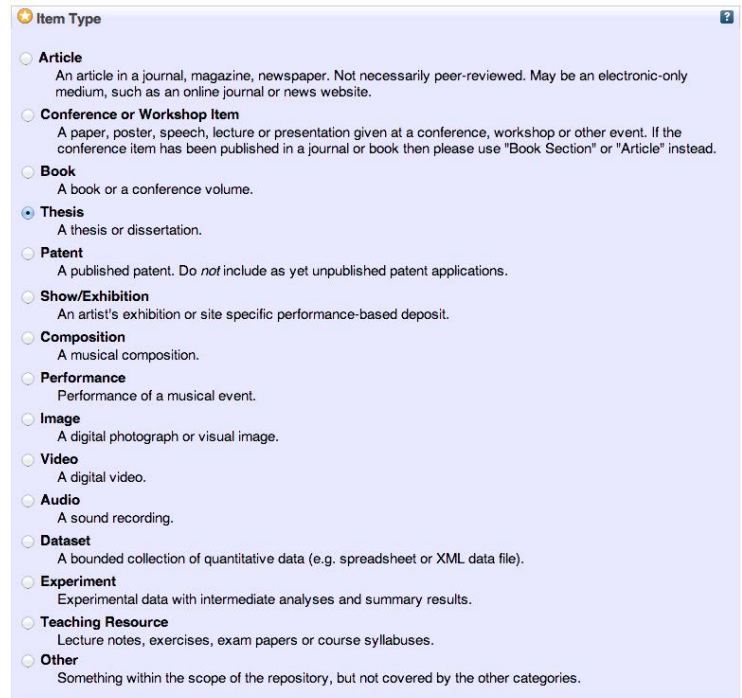
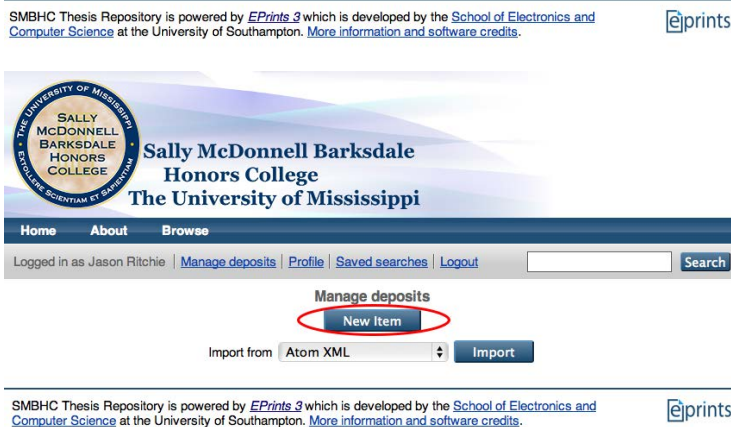
Instructions for Submitting Your Honors Thesis

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2. Click on the Create Account button (or Login if you already have an account)
3. Enter the required information to create an account. It is also helpful if you enter your name as well.
4. Check your email, and click on the "activate your password" link in the email.
5. When you login, you are taken to the "Manage deposits" screen where you can click on the blue "New Item" box to begin submitting your thesis.

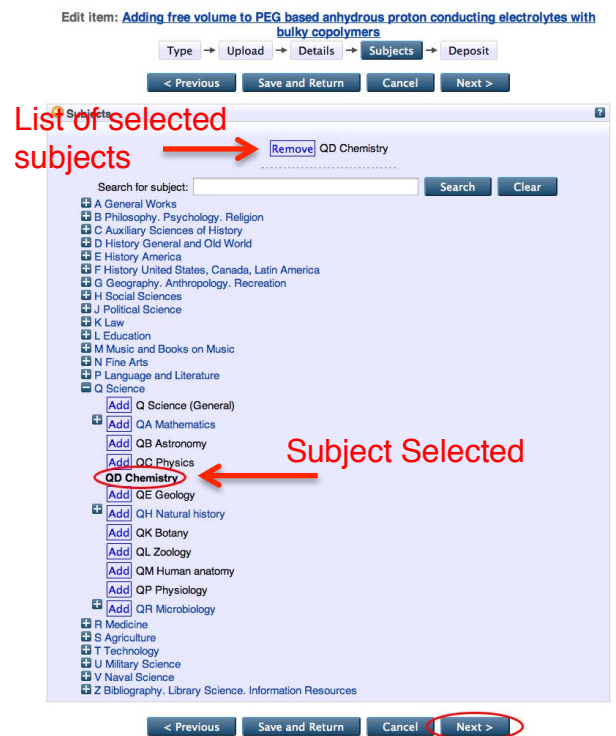
6. Under the Item Type, select "Thesis" for your Honors Thesis and click "Next"



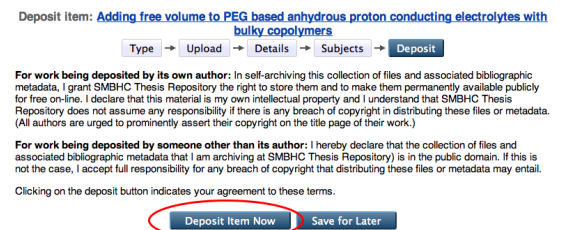
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- Copy and paste your Title and Abstract into their respective boxes.
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- Add your name in the first line of the Creators box. Note that these boxes ask for the Family Name (last name) to be entered first. You may enter your first and middle names into the Given Name box (e.g. John David), or your first name and middle initial (Suzy Q.), or just your first name (Samantha).
- Under publication details make the following selections:
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- Number of Pages: (optional)
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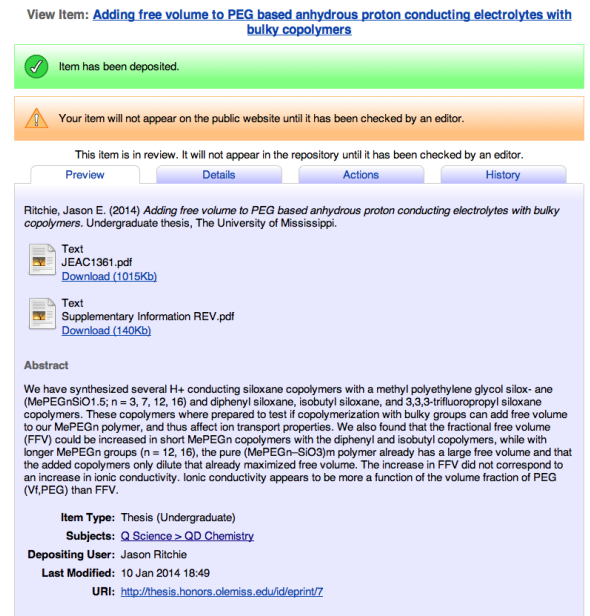
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19. On the Deposit Page, please read the agreement and indicate your agreement by clicking on the "Deposit Item Now" link



20. Your Thesis is now deposited, and will be added to the public website section of the repository as soon as it is reviewed by an administrator (typically within one week).



Appendix: Some additional options

When uploading your Thesis files, click on the "Show Options +" link on the bottom right of the file. This will unfold a section where you have access to additional options.

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- Set the "Embargo Expiry Date". Your thesis will be submitted to the repository, and once approved, the thesis will not be publically visible until this expiry date.

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